**NURUL FAMYZA BINTI ARHAM**

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**Email :** [MYZAJIM@GMAIL.COM](mailto:MYZAJIM@GMAIL.COM)

**EDUCATIONAL BACKGROUND:**

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| 2012-2016 | Bachelor of Electronic Engineering (Electronic Telecommunication) with honour  Universiti Teknikal Malaysia Melaka  Latest GPA : 2.91 , Latest CGPA: 3.01 |
| 2011-2012 | Johor Matriculation College (module one ‘pure science’) |

**WORKING EXPERIENCES :**

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| 2016 | * **Tutor for Secondary and Primary school in Akademik Sinar Hijrah**  1. Teach student form 5 for Biology and Chemistry Subject and year 4 in Science and English. 2. Research and study the easiest way to make student more understand about the subject. 3. Provide the teaching plan to ensure that all the sub topics has been covered. |
| 2015 | * **Internship in Ibu Pejabat Polis Kontijen Melaka** * As a trainee in **Administration department**  1. Learn about the administration and office management 2. Learn how to create Financial and Data companies or vendor and record the data in file provided.  * **IT department**  1. Learn to format computer, Fixed the problem on CPU, install driver for Bluetooth, window 7, Create system e-siar website in the every computer that have been fixed and sharing printer.  * **Telecommunication Department**  1. Know about the overall communication system in IPK, 2. Fixed Walkie-Talkie that consist of problem from all the policeman. 3. Know about the networking that have been used in PDRM which is RMP net and AMHASNET 4. Watch and experienced learn about the connection in BTS station in Gunung Ledang, 5. Able to fixed generator, make a wiring for some event, fixed telephone problem connection for every department in IPK Melaka. 6. Able to differentiate and know several type of CCTV in IPK Melaka and able to repair minor problem in CCTV. |
| 2014-2016 (weekend) | * Part Time job as a **trainee in sport and recreation department** in Puteri Resort Melaka.  1. Give the instruction and show the example of game that they will play 2. Manage to handle various type of people when handle the activities. 3. Find out the outdoor activities that make client more interesting to join.  * **Tutor for Secondary and Primary school in Akademik Sinar Hijrah**  1. Teach student form 5 for Biology and Chemistry Subject and year 4 in Science and English. 2. Research and study the easiest way to make student more understand about the subject. 3. Provide the teaching plan to ensure that all the sub topics has been covered. |
| 2013 | * Part Time job in Mydin Melaka as a **Sales Assistant.**  1. Find out how to make the customer want to buy the product when they pass through the department. 2. Always take an attention when to fill up the stock in the department. 3. Able to handle various type of people that too picky when choosing the item. |
| 2012 | * Part Time job in Busana Jamilah as a **Sales Assistant**  1. Able to handle a boutique to make it more interesting. 2. Find out how to make a good marketing that can achieve the target. 3. Convince customer with a very good manner and words to make them fell want to buy. |

**EXTRA CURRICULAR ACTIVITIES :**

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| 2016 | * Hiking with KEREX team in Gunung Besar Hantu |
| 2015 | * Athlete in Indoor Rowing for SAF 2015 |
| 2014 | * Athlete Kayaker in MASUM 2014 * Athlete Hockey in SAF 2014 |
| 2013 | * Athlete Kayaker in MASUM 2013, Varsity Boat Race and Sungai Melaka (1ST place), * Athlete Dragon Boat in Head of Putrajaya, * Facilitator in Minggu Haluan Siswa UTeM and ASNAF Melaka * Dancer in Spring Festival (Chinese Club) |
| 2012 | * Athlete Kayaker in Sungai Melaka (2nd place) * AJK KEREX junior camping in PERAK, * Hiking in Cameron Highland |

**CERTIFICATE :**

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| 2015 | * MDEC Huawei Certificate. |

**SKILLS :**

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| * Proficient in Microsoft office (Word, Excel, Power Point) * Matlab, Multisim, AutoCAD, Computer Simulation Technology (CST), Advance Design System (ADS), ARM 7, C++, ARES, OPTI SYSTEM. * Genex Probe 3.5 and Genex Assistant 3.5. * Nemo analyzer 7.1 and Nemo analyzer 7.5. * MapInfo Professional, Global Mapper and Google earth. |

**REFERENCES :**

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| **Dr. Abdul Majid Bin Darsono**  Telephone Number : 06-5552089 Email: [abdmajid@utem.edu.my](mailto:abdmajid@utem.edu.my)  Head of Department (Telecommunication), Fakulti Kejuruteraan Elektronik dan Kejuruteraan Komputer. |